

## DEPARTMENT OF CORRECTIONAL SERVICES

**Note: Before you apply: All costs associated with an application will be borne by the applicant. The Department of Correctional Services is an equal opportunity employer. The Department will take into consideration the objectives of Section 195 (1) (i) of the Constitution of the Republic of South Africa, 1996 (Act 108 of 1996) and the Employment Equity Act, 1998 (Act 55 of 1998) in filling of these vacancies. It is our intention to promote representivity in respect of race, gender and disability through the filling of these positions. In support of this strategy, applicants need to indicate race, gender and disability status on the application form/CV. Applicants who have retired from the Public Service with a specific determination that they cannot be re-appointed or have been declared medically unfit will not be considered.**

**APPLICATIONS**

- : Send your complete application to:
- Eastern Cape Region:** The Regional Commissioner Eastern Cape. Recruitment Section, P/Bag X9013, East London or hand delivers at: Moore Street, Block E Ocean Terrace Quigney, East London, 5211 OR you can email your application to [ECHRM@dcs.gov.za](mailto:ECHRM@dcs.gov.za). Contact persons: Ms Myataza Z (043) 706 7866/ Ms Mgugudo N (043) 706 7882/ Mr Ndonyela N Tel No: (043) 706 7883.
- Free State and Northern Cape Region:** The Regional Commissioner Free State and Northern Cape, Recruitment Section, P/Bag X20530, Bloemfontein, 9300 or hand deliver at: 103 Zastron Street, Agrimed Building, Bloemfontein, 9300 or you can email your application to [FSNCHRM@dcs.gov.za](mailto:FSNCHRM@dcs.gov.za). Contact persons: Ms Mokuni NJ (051) 404 0268/ Ms Molutsoane N/ Ms. Moreki-Rathaba MP/ Ms. Ramncwana B Tel No: (051) 404 0283.
- Gauteng Region:** The Regional Commissioner Gauteng, Recruitment Section, P/Bag X393, Pretoria, 0001 or hand deliver at: 1077 Forum East Building, Arcadia Street, Hatfield or you can email your application to [GPHRM@dcs.gov.za](mailto:GPHRM@dcs.gov.za). Contact persons: Mr Masango SS Tel No: (012) 420 0173/ Ms Feni SAP Tel No: (012) 420 0173/ (012) 420 0179.
- Kwa-Zulu Natal Region:** The Regional Commissioner: Kwa-Zulu Natal, Recruitment Section, P/Bag X9126, Pietermaritzburg, 3201 OR hand deliver at: Correctional Services, Eugene Marais Road, Napierville, Pietermaritzburg, 3201 OR you can email your application to [KZNHRM@dcs.gov.za](mailto:KZNHRM@dcs.gov.za). Contact persons: Ms Mkhize AL Tel No: (033) 355 7370/ Mr Khumalo SB Tel No: (033) 033 355 7368.
- Limpopo, Mpumalanga and North West Region:** The Regional Commissioner Limpopo, Mpumalanga & North West, Recruitment Section, P/Bag X142, Pretoria, 0001 or hand deliver at: Cnr Johannes Ramokhoase (Proes) & Paul Kruger Street, 196 Masada Building, 09th Floor, Pretoria, 0001 or you can email your application to [LMNHRM@dcs.gov.za](mailto:LMNHRM@dcs.gov.za). Contact persons: Mr Ziqubu Z (012) 306 2037/ Ms Nomvela PM Tel No: (012) 306 2033/ Ms Lekhuleni TD Tel No: (012) 306 2034.
- Western Cape Region:** The Regional Commissioner Western Cape, Recruitment Section, P/Bag X14, Goodwood, 7459 or hand deliver at: Peninsula Drive, Monte Vista, 7460 or you can email your application to [WCHRM@dcs.gov.za](mailto:WCHRM@dcs.gov.za). Contact persons: Ms NA Mdladlamba Tel No: (021) 550 6014 / Ms A Reddy (021) 559 7929 / Mr S Sikisazane Tel No: (021) 558 0108 / Ms NC Sotyibi Tel No: (021) 558 0518.

**CLOSING DATE**

- : 05 September 2025 at 15h45. It is the sole responsibility of an applicant to ensure that their application reaches DCS before the closing date.

**NOTE**

- : Candidates must comply with the minimum appointment requirements. CVs should be aligned to reflect one's degree of compliance with the advert requirements and responsibilities. Kindly indicate the reference number on the subject line for emailed applications. The Department of Correctional Services reserves the right not to fill any of these advertised posts. Please take note that correspondence will only be conducted with the shortlisted candidates. If you have not been contacted within three (3) months of the closing date of the advertisement, please accept that your application is unsuccessful. Please do not call the department to enquire about the progress of your application. Applicants must note that further checks will be conducted once they are shortlisted and that their appointment is subject to positive outcomes on these checks, which include security clearance, security vetting, qualification

verification and criminal records verification. Appointment will be provisional, pending the issue of a security clearance. If you cannot get a security clearance, your appointment will be re-considered/possibly terminated. Fingerprints may be taken on the day of the interview. Applications: Applications must be submitted on the Z83 form (Public Service application form) obtainable from any Public Service department and must be completed in full. Only a detailed CV should be attached to your application form. Only shortlisted candidates will be required to submit certified copies not older than 6 months of qualifications and other related documents on or before the day of the interview. Please send a separate and complete application for each post you apply for, stating the correct reference for each position you are interested in. For re-advertised posts, candidates who previously applied need to re-apply.

## **OTHER POST**

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| <b><u>POST 30/01</u></b>    | : | <b><u>PHARMACIST GRADE 1</u></b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |
| <b><u>SALARY CENTRE</u></b> | : | R848 862 per annum, (all-inclusive package)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |
|                             | : | <b>Eastern Cape region:</b><br>Mthatha Ref No: EC 2025/07/01                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |
|                             | : | <b>Free State and Northern Cape region:</b><br>Colesberg Ref No: FSNC 2025/07/01)<br>Goedemoed Ref No: FSNC 2025/07/02)<br>Upington Ref No: FSNC 2025/07/03)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |
|                             | : | <b>Gauteng region:</b><br>Baviaanspoort Ref No: GP 2025/07/01<br>Krugersdorp Ref No: GP 2025/07/02<br>Zonderwater Ref No: GP 2025/07/03                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |
|                             | : | <b>KwaZulu Natal region:</b> Glencoe Ref No: KZN 2025/07/01<br>Empangeni Ref No: KZN 2025/07/02<br>Ncome Ref No: KZN 2025/07/03<br>Waterval Ref No: KZN 2025/07/04                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |
|                             | : | <b>Limpopo, Mpumalanga and Northwest region:</b><br>Thohoyandou Ref No: LMN 2025/07/01<br>Rooigrond Ref No: LMN 2025/07/02                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |
|                             | : | <b>Western Cape region:</b><br>Helderstroom Ref No: WC 2025/07/01                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |
| <b><u>REQUIREMENTS</u></b>  | : | Basic qualification accredited with the South African Pharmacy Council (SAPC) that allows registration with the SAPC as a Pharmacist. Registration with the SAPC as a Pharmacist. Valid drivers' licence. Computer literate. Competencies And Attributes: Understanding of Public Service policy and legislative framework. Knowledge of public health. Good financial management, communication, evaluation, problem solving and analysis skills. Effective project, programme, transformation, change and stakeholder management. Service delivery innovation, decision making, people management, empowerment, integrity, honesty, confidentiality and good interpersonal relations. Accuracy, assertiveness and ability to network. |
| <b><u>DUTIES</u></b>        | : | Manage the pharmacy facility in terms of applicable legislation, regulations and policies. Perform risk management and networking (internal and external stakeholders). Issuing and control of medicine. Render basic pharmaceutical services to offenders. Maintain good medical practice. Adhere to medical standards. Write reports and keep records. Provide training where necessary. Liaise with internal and external counterparts regarding pharmaceutical delivery. Adhere to departmental policies and orders. Effectively utilise and manage resource (financial, human, information, pharmaceutical stock and equipment). Management of performance information.                                                            |
| <b><u>ENQUIRIES</u></b>     | : | <b>Free State and Northern Cape Region:</b> Ms Mokuni NJ Tel No: (051) 404 0268/ Ms Molutsoane N/ Ms. Moreki-Rathaba MP/ Ms. Ramncwana B Tel No: (051) 404 0283.<br><b>Gauteng Region:</b> Mr Masango SS Tel No: (012) 420 0173/ Ms Feni SAP Tel No: (012) 420 0173/ (012) 420 0179.<br><b>Limpopo, Mpumalanga and North West Region:</b> Mr Ziqubu Z Tel No: (012) 306 2037/ Ms Nomvela PM Tel No: (012) 306 2033/ Ms Lekhuleni TD Tel No: (012) 306 2034.<br><b>KwaZulu Natal Region:</b> Ms Mkhize AL Tel No: (033) 355 7370/ Mr Khumalo SB Tel No: (033) 033 355 7368.                                                                                                                                                              |

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**Eastern Cape region:** Ms Myataza Z Tel No: (043) 706 7866/ Ms Mgugudo N Tel No: (043) 706 7882/ Mr Ndonyela N Tel No: (043) 706 7883.

**NOTE**

: Appointment under the Public Services Act.